

Dear Prof. Mahmoud Abdeldeen,

Thank you for agreeing to be an external reviewer in the faculty promotion process of Zayed University. Enclosed you will find the portfolio submitted by Salah Darawsheh, who is requesting promotion from Assistant Professor to Associate Professor. Our promotion procedures require that we include the opinions of at least three experts external to Zayed University about the merits of the recent research efforts made by Salah. You will also find a set of policies and procedures reflecting the promotion process within the professorial ranks here at Zayed University.

Although you may find information related to the three areas of evaluation – research, teaching and service – I would ask you to particularly focus on the faculty’s research and professional activities.

We are also providing college guidelines on research expectations for faculty seeking promotion. Attached is Salah’s curriculum vitae outlining his research record including publications and conference presentations, and the full text of several of his most recent research publications. Based on these items, we ask that you give us your opinion in the attached format stating whether you think Salah’s research seems adequate in terms of quality and quantity to warrant his promotion to the rank of (rank) at Zayed University, keeping in mind its nature and mission as a teaching-focused liberal arts institution. In carrying out your evaluation, please understand that teaching loads here are substantial. Most Zayed University faculty members teach 12 credit hours each semester.

The deadline for returning your review is 30-12-2021. After you have completed your review, please dispose of the materials about the candidate.

Again, thank you for providing your professional expertise to help us evaluate the candidate.

Sincerely Yours,

Associate Dean

